

Shawsheen West PAC Meeting Minutes – November 2, 2022

Location: Wilmington Public Library

MINUTES

Meeting called to Order at 6:33 PM

In Attendance:

President: Liz Hughes

Treasurer: Corrie Doe

Principals: Ed Foster

Vice President: Debby Valdez

Secretary: Heather Fox

Additional: Tess Landry

Approval of Minutes from October meeting

CHAIR REPORTS:

Treasurer

- Currently we have \$6,841.77
- Planners ordered for 3rd/4th/5th grades(at a discount)

ONGOING BUSINESS

1) Recent/Current Fundraisers

- **Apparel Sales (now complete)**
 - Apparel sales generated \$1,300 (more than last year)
- **Pie Sales**
 - Pie sales generated \$4,713 (\$1,900 more than 2021)
 - Pickup is Tues., Nov. 22
- **Ongoing Fundraisers:**
 - **Boxtops:** Received distribution of \$27 Shawsheen, \$7 West.
Can not combine into one account
 - **AmazonSmile**

2) Upcoming Fundraisers

- **Spring Calendar**
- **Spring Apparel**
- **Read-A-Thon**

3) Enrichment Planning

- Owls enrichment(Gr. 3) paid for. Two sessions \$935
- March enrichments scheduled(simple machines/electricity)
- Expecting higher costs for enrichments moving forward
- Cory Rich, the Basketball Dribbler for all school?
- Ivy the Dog of all school author?

4) Read-A-Thon

- Lisa King requests \$950 for books for each kid. *Motioned, APPROVED.*
- Prizes will be decided in December
- Prizes for 1st/2nd/3rd for each grade. Different prize each week
- Certificates 1st/2nd/3rd in each classroom + small prize
- Maybe Habit Burger add on to certificates?

5) Fifth Grade Yearbook/Party Planning

- Company chosen with easy template. Kids can vote on the yearbook theme.
- No date for party yet but DJ confirmed
- Estimated \$15/kid for the party

NEW BUSINESS

1) Social Events

- Ice Cream social for all grades
 - Do at West in spring. Night event. Outside or cafeteria(rain location).
 - Contact Dandelions, Market Basket, Sons of Italy for ice cream donation
 - Maybe \$5/family or small donations
 - Could add raffle basket at the event

2) West Librarian Request

- Request for 90 book bins for \$105 total. *Motioned. APPROVED.*

PRINCIPAL REPORTS

Lisa King

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Ed Foster

- **5th Grade Store**
 - Starts Friday. Debby ordered supplies
 - Each class sells on rotation
 - Need parent volunteers each week (Debby/Liz 1st week to analyze)
 - Ask Jenny at front office if actual need to track inventory
- **Equipment Replenishment**
 - Footballs, Chalk
 - Survey kids on what they want

Meeting adjourned at 7:29 PM